

Westminster Crier

New Accounting Firm

Starting December 1, 2019 Westminster has a new accounting firm. The prior firm cancelled our contract on October 1, 2019 and gave us 60 days to find a new firm. We have hired Spires & Associates.

Because of this change the HOA Quarterly Fees must be paid through the new accounting firm. The old bank account has been closed and Spires has opened a new one. You should receive a payment coupon book in the mail from Spires & Associates, our new accounting firm, this week. This will require everyone to send their payments as shown below.

I have included the instructions to set up an on line account that will allow you to monitor the status of your HOA payments. I recommend you do this. Also, below is a form that you'll need to fill out to start a new ACH (should you wish to pay via ACH). Your ACH (if you had one) from last year has been terminated due to the change in accounting firms and bank accounts.

The HOA fees can now be paid in four different ways:

1. By Check - send in your payment via the address on the coupon (the address for your residence on the coupon may be wrong, if so, just line it out. The account number at the top of the coupon is correctly assign to you and is the most important data point).
2. By e-check - create the on-line account per the attached and complete the required personal information and banking information and transmit the payment.
3. By ACH - complete the attached form and mail it or email it with a voided check.
4. Credit Card - created the on-line account per the attached and complete the required personal information and credit card information and transmit the payment. **PLEASE NOTE YOU WILL BE RESPONSIBLE FOR A CONVENIENCE FEE.**

The important issue is **you must have your account number**. If you have not received the coupon book in the mail, please let me know and I'll follow up with the accounting firm. Please note the coupon books were mailed to the address of record with WC. If your address of record is not your Westminster address it could be delayed due to the USPS forwarding.

I apologize for the inconvenience this change has caused.

Please let me know if I can help in any way.

Regards,

Stephen McKinnon
Treasurer
Westminster Community

HOA payment instructions as received in e mail/ mail with coupon book

The new payment is 331.00 per quarter.

- 1) Mail your check with the Coupon to the Address indicated on your coupon
- 2) Make payments through the Portal
 - A) Create Login and Follow Prompts
 - B) Your Associations Portal Website address: https://caliber.cloud/CaliberWeb2_SpiresAssoc
(We do need a current email address on file to access the Portal)
 - C) This will give you access to your account to make payments, address changes, view account history, etc.....
 - D) FEES APPLY for Credit Card payments
- 3) On-line banking through your personal bank
 - A) Make check payable to your Association
 - B) Note your full coupon account number on the "MEMO" line on the face of your check
 - C) Remit payments to the address on your coupon
- 4) Direct Debit from a US bank checking account
 - A) Complete the authorization form below for processing to begin the following Due date

Pre-authorized Electronic Payment Authorization Form

(Please print in BLACK ink)

Association Name: _____ Property Address: _____
Account Number from coupon: _____ Due Date to Start ACH: _____

Your Mailing Address(if different from above): _____

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Your

Name: _____ Phone: _____ Email: _____ Your Name: _____
_____ Phone: _____ Email: _____ ACH REQUEST WILL BE

PROCESSED AROUND THE 7th DAY OF THE MONTH THEY ARE DUE AND WILL POST TO YOUR ACCOUNT

*****For ACH setup: RETURNED THIS SIGNED FORM & A "VOID" CHECK by Fax, US Mail or E-mail:

****,*

US MAIL: SPIRES & ASSOCIATES PA.12734 KENWOOD LN 25,FORT MYERS FL 33907-5639

FAX: 239 936-4941or EMAIL:

karenh@spiresassociates.com;renee@spiresassociates.com; julia@spiresassociates.com

X _____ Date: _____ FORM MUST BE

SIGNED AND DATED ABOVE TO BEGIN THIS PROCESS

FOR QUESTIONS PLEASE CALL OUR OFFICE AT (239) 936-4336

Musical Show Time Bingo Party

Friday January 17, 2020 - 7:00 PM to 9:00 PM. Sign up at the Office. 60 people have signed up already, so sign up soon. \$5 per person will be collected at the door for prizes. There will be 5 prizes for games and a door prize. It will be a BYOB and light snacks and desserts will be supplied. This party will be presented with a high energy format with clips of songs from the 50's to 90's being played and participants will look for that song title on their card and mark it off.

Holiday Train Village

Come enjoy some Nostalgia and Holiday Spirit at the train village at Jim and Alma's house at 2105 Oxford Ridge Circle. Stop by December 1-31 on Thursdays through Sundays from 5-10 pm. ·

Christmas for the Guards is back!!

Last date to donate is December 20

Last year many of you showed your appreciation of the work our guards do for all of us. The Guards received gift cards and food for Christmas and New Years' days at the guard house because of your generosity. IF you are interested in donating again, please stop by the Westminster Community Office

to see Paul or Jessica OR contact Betsy Rosser at brosser@brockport.edu

If you bring food to the guards it must be pre-packaged food. Although appreciated, they will not accept home made goods.

Please support our Guards and make it a special holiday time for them.

Sad News

Margaret Otto, one of our long time Westminster residents, passed away suddenly on December 6th.

Her obituary is on www.lyndahl.com . Services and burial are in her other home in GreenBay, WI.

Our thoughts are with her family and friends at this sad time.



More Sad News

Westminster resident Jack Bouwens passed away on December 1st. You can find his obituary here

[:https://www.dignitymemorial.com/obituaries/fort-myers-fl/harold-bouwens-8945517](https://www.dignitymemorial.com/obituaries/fort-myers-fl/harold-bouwens-8945517)

A celebration of life is planned on January 25th at 2 pm at the Westminster Bar and Grille.

Our thoughts are with his family and friends at this sad time.

Some photos from the tree lighting event



Happy Holidays to all

The Next Crier is scheduled for the week of January 5